



Mission Programs Intern-Community Health Education & Outreach STUDENT INTERN

Reports To: Mission Team

Position: Student Intern - Unpaid – 15 to 20 hours/week

Term Length: TBD (minimum of 200 hours)

About Susan G. Komen® Inland Empire

Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever, and in 1982, that promise became Susan G. Komen®. Susan G. Komen® Inland Empire is part of the world's largest and most progressive grassroots organization fighting breast cancer. Through events like the Komen Inland Empire Race for the Cure®, we have invested nearly \$6 million in community breast cancer programs since 1999. Up to 75 percent of net proceeds generated by the Affiliate remain in the Inland Empire, funding breast cancer programs and services. The remaining 25 percent funds breast cancer research programs around the globe. For more information, call 951-676-7465 or visit www.komenie.org.

Basic Function

Position contributes to overall Affiliate mission programs efforts of the Susan G. Komen Inland Empire. The intern's efforts will contribute to the efficiency of the Mission Programs Team while learning key skills in program planning, implementation, and evaluation, as well as community health education practices.

Primary Responsibilities

Education and Outreach:

- Serve as a knowledgeable resource for breast health information and services in the Affiliate service area to the general public, community organizations, medical facilities, and health professionals.
- Assist in developing and implementing activities that address the gaps in uninsured/underinsured populations in service area through education and outreach efforts, as proposed in the Community Profile and set forth through a strategic plan.
- Work collaboratively with Mission staff and volunteers to participate in appropriate community-sponsored educational programs, and appropriate Affiliate education initiatives within the Affiliate service area.
- Cultivate and support partnerships and collaborations among medical providers, community organizations, schools, corporations and government agencies (i.e., health departments, etc.) as requested.
- Assist in the development and evaluation of materials and data related to program planning, implementation, and evaluation.
- Design and execute an on-going media plan relevant education/outreach initiatives.

Time Requirements

Flexible time schedule is desired to cover occasional evening and weekend work. Work location may vary between Komen Inland Empire offices and field. Travel may be required and mileage will not be reimbursed.

Position Qualifications

- Current student, or recent graduate, at a community college or university located within Riverside County or San Bernardino County.
- Working knowledge of Microsoft Office Suite (Excel, Outlook, PowerPoint and Word), and Social Media, as well as general computer/internet skills.

Essential Functions of Position

- Must have valid California driver's license, reliable personal vehicle and auto insurance coverage.
- Travel within Affiliate service area (Riverside and San Bernardino Counties).
- Flexible schedule including some evening and weekend work.
- Ability to occasionally lift approximately 35 pounds.

To Apply: Please send your resume and cover letter to Yvonne Graham, Community Resource Advocate at ygraham@komenie.org with: "Internship Applicant- Community Health Education & Outreach" in the subject line. Qualified applicants will be contacted for an interview.